



**Arizona Early Childhood Development & Health Board  
Central Phoenix Regional Partnership Council  
Meeting Minutes – January 23, 2013**

**1. Call to Order**

The Regular Meeting of the First Things First – Central Phoenix Regional Partnership Council was held on January 23, 2013 at Educare, 1300 North McDowell Road, Phoenix, Arizona 85007.

Chair Urvater called the meeting to order at approximately 9:33 a.m.

**Members Present**

Toby Urvater, Chair  
Chris Tompkins, Vice Chair  
Jacqueline Schlosser  
Karen Stewart  
Jessica Jarvi  
Gifford Loda  
Ginger Ward  
Kim Winzer (phone)

**Members Absent**

Jan Olav Flaaten  
Judi Gottschalk  
Nicole McNeil

**First Things First (FTF) Staff Present**

Rana Simms, Regional Director  
Karen Yearwood, Regional Director  
Jonathon Gonzales, Regional Director  
Kelley Murphy, Sr. Program Specialist  
Edward Valinski, Administrative Assistant  
Alex Galico, Fiscal Specialist

**2. Approval of Meeting Minutes**

The Council reviewed the minutes from the November 28, 2012 meeting. Vice Chair Tompkins moved to approve the minutes of the November 28, 2012. Second by Member Stewart. The motion passed.

**3. Call to the Public**

Margaret Eldridge – Southwest Human Development

**4. SFY 2013 Program Implementation**

Ms. Simms provided a brief review of the SFY 2013 Contract Detail Report with service units. Ms. Simms also provided a brief review of the SFY 2013 Contract Detail Report with financial data. In addition, Ms. Simms provided an overview of the SFY 2013 Q1 Data Narrative Report Summary Sheet.

**5. SFY 2014 Implementation**

Ms. Simms provided a review of the Agreement Renewal Process and Timeline and provided an overview of the grant contracts that are eligible and not eligible for renewal for SFY 2014. Ms. Simms also provided a brief overview of the process of grant development, applying for grants, and the process of implementation of awarded grants.

The Council discussed the benefits and challenges associated with participating in a multi-region Request for Grant Application (RFGA).

Vice Chair Tompkins moved that the Central Phoenix Regional Partnership Council participate in the multi-regional Care Coordination RFGA. Second by Member Loda. The motion passed.

Ms. Simms solicited a volunteer to sit on the Review Panel to review any applications submitted for the Care Coordination RFGA.

**6. Health Assessment Report Update and Committee Report**

Chair Urvater provided background information about the need of the Assessment and the intended use of the Assessment for health strategy planning.

Vice Chair Tompkins stated he intent to form a Committee to review the Health Assessment Report and develop recommendations regarding health strategies. Members Loda and Ward volunteered to sit on the Committee. Vice Chair Tompkins stated that he would also invite Members Winzer and Flaaten to sit on the Committee.

**7. Director's Report**

Ms. Simms provided background information regarding statewide indicators and regional benchmarks to gauge those indicators. Ms. Simms also presented to the Council the option to work with other Regional Council Partnership Councils within Maricopa County and asked for two council member volunteers to sit on a joint council committee. Members Schlosser and Jarvi volunteered to sit on the joint council committee to determine benchmarks.

Ms. Simms reported that the First Things First CEO visit has been moved to June 2013. Ms. Simms also reported that the First Things First Board Round Table Meeting is scheduled for March 1, 2013 and the Council discussed possible agenda topics or points to raise at the meeting.

**8. Chair's Report and Council Member Updates**

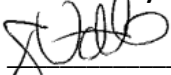
Ms. Simms provided an overview of the Central Phoenix Regional Partnership Council Timeline for calendar year 2013.

**9. Next Meeting and Adjournment**

The next Council meeting is scheduled for February 27, 2013 at 9:30 a.m. and will be at Homeward Bound, 2302 West Colter Street, Phoenix, Arizona.

Member Ward moved to adjourn the meeting. Second by Member Stewart. The meeting adjourned at approximately 10:40 a.m.

**Submitted By:**



Edward Valinski, Administrative Assistant  
Central Phoenix Regional Partnership Council



Rana Simms, Regional Director  
Central Phoenix Regional Partnership Council

**Council Approval:**

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Toby Urvater, Chair  
Central Phoenix Regional Partnership Council